

**Approved 1-20-09**

**Rocklin Academy Board Meeting Minutes**  
**Meeting Held at 5035 Meyers Street, Library**  
**6:30 p.m. December 15, 2008**

**RA Board Members and Staff Present:**

**Voting Members:** Chairwoman Wendy Boyd, Executive Director, Dr. David Patterson, Jeff Nicolaysen, Stephen Siler and Steven Carney

**Non-Voting Members:** Pat Teilh, Amy Alford and Jillayne Antoon

**Staff:** Mary Decker and Robin Stout

**Visitors:** Diana Higashi, Julie Hirota, Ed Keller, and Barbara Jones

**I. Call to Order:** Wendy Boyd, Chairwoman at 6:35 p.m.

**II. Teacher Presentation Regarding Core Knowledge Conference Experiences**

Sixth grade teacher Lyman Dayton gave a Power Point presentation that included student work. Using a computer program he was introduced to at the Core Knowledge Conference his students were able to create multi-media presentations covering subjects they had recently studied.

**III. Auditor Presentation**

The auditor presentation was rescheduled for January.

**IV. Hearing of Visitors**

Turnstone PAC Vice President Diana Higashi asked the Board if teachers were communicating with parents throughout the CI Process and how the CI meetings were affecting the students. The third grade teachers reported that there has been clear communication between teachers and parents regarding the CI process and results.

**V. Board Member Comments**

Robin Stout thanked the Board for supporting the teachers in their attendance at the Core Knowledge Conference.

Stephen Siler commented that the piece written in the Wednesday Weekly that explained in part, that time for CI work may require teachers to be off campus was well written.

Executive Director Patterson commented that the Student Council helped with the drop off on Monday. The council was very successful in volunteering their time and were doing a very good job.

Chairwoman Boyd recommended that instead of the regular board meeting on January 5<sup>th</sup>, that the Board hold a closed session regarding the Executive Director's review.

## **VI. Consent Agenda**

- a. Enrollment Update
- b. Minutes of December 1, 2008
- c. Ratification of Audit Report RA at Turnstone and Meyers Street for 2007-2008

Item C was removed and the consent agenda approved. Patterson/Carney (5-0)

## **VII. Administration Report**

### **(a) Core Knowledge Conference**

Written reports from RA teachers who attended the Core Knowledge Conference were distributed to the Board. The teachers all spoke to the valuable opportunity they were given to attend and gave examples of new ideas they were excited to implement.

### **(b) Promethean Technology**

The Promethean Boards have been completed at both Meyers and Turnstone campuses. The Promethean Boards are excellent learning tools which will address the varied learning styles of RA students and will allow them to become well-versed in this most current educational technology.

### **(c) RA Information Nights Update**

RA administration held two New Parent Information Nights for prospective families. Approximately 200 people attended the event.

### **(d) PCOE January Presentation – DuFours Workshop**

Executive Director Patterson reported that the DuFours Workshop will be offered by PCOE in January. Patterson also urged board members make time to attend this excellent activity.

## **VIII. PAC Report**

On December 11, PAC met and created a PAC structure for each school site. The bylaws were revised at that time to reflect these changes and now need to be approved by the Board. Chairwoman Boyd accepted their bylaws and will have Patterson review and bring them to the Board for approval. An appointment was held from nominations from the floor. Meyers campus elected Julie Hirota for President, Julie Accacian as Vice President, Candice Gerard

as Fundraising Co-Chair and Claudia Perez Kapa as Secretary. Meyers PAC will start their own meetings in January. They have proposed that PAC meet together 2-3 times a year to discuss joint activities. Within the bylaws is a unifying committee called the Legal PAC Advisement. It is comprised of both Presidents and PAC asked that the Board appoint a representative. A financial update was also given. Due to survey results, the Meyers campus will most likely be changing their priorities on spending. Science kits were approved for the fourth grade class and there was a request from Meyers to obtain more outside equipment. Mrs. Teihl informed the Board that the outside equipment has been ordered out of the RA school budget.

## **IX. Information/Action**

### **(a) First Interim Budget Report RA at Turnstone and Meyers Street 2008-2009**

CFO Melissa Tritle presented to the Board the 1<sup>st</sup> Interim reports for the Turnstone and Meyers Street campuses. These interim reports reflect the revenue received to date from the State as well as the expenses incurred to date. The reports are based on the budget originally adopted in June. Reports for each campus were presented and approved by the Board. Nicolaysen/Boyd (5-0)

### **(b) WSCA Update**

#### **1. State Board Update**

The WSCA Appeal to the state was filed with CDE on December 3. The CDE has acknowledged the receipt of the appeal and will be working closely with RA as needed. The petition is expected to be heard by the Advisory Commission on Charter Schools on February 3, 2009 and go to the State Board for action at their board meeting on March 11<sup>th</sup> and 12<sup>th</sup>.

#### **2. Proposal to Invest in Feasibility Evaluation of Albertson's Site**

Executive Director, David Patterson requested that the Board authorize expenditures of an amount not to exceed \$10,000 to enter into professional services agreements for the evaluation of the feasibility of the Albertson's site. Patterson/Nicolaysen (5/0)

### **(c) RA 7<sup>th</sup> and 8<sup>th</sup> Grade Development Timeline**

Work is underway in the facility search for a 7<sup>th</sup> and 8<sup>th</sup> grade site. Patterson discussed with the Board a grade development timeline planning work from December through April.

### **(d) Approval of School Development Position**

Patterson requested that the Board approve the creation of a developer position with embedded public relations responsibilities for a one-year term. The salary for this position will be charged to the WSCA implementation grant and will be a self-sustaining position. Patterson, Human Resources Coordinator Joanne Moody and the PAC Committee will be consulted for the hiring process. Jeff Nicolaysen motioned that the Development Position be approved. Boyd seconded. (5-0)

**Meeting was adjourned at 9:36 p.m.**

**Respectfully submitted,**

**Nicole Alldredge**