

**Rocklin Academy Board Meeting Minutes
Meeting Held at 6532 Turnstone Way, Room 32
6:30 p.m. July 20, 2009**

RA Board Members and Staff Present:

Voting Members: Chairwoman Wendy Boyd, Executive Director, David Patterson, Jeff Nicolaysen, and Stephen Siler.

Non-Voting Members: Amy Alford and Jillayne Antoon.

Staff: Joanne Moody

Visitors: Diana Higashi and Julee Accacian.

I. Call to Order: Wendy Boyd, Chairwoman at 6:35 p.m.

II. Hearing of Visitors: None

III. Board Member Comments

Chairwoman Boyd reported that she and Executive Director Patterson attended the OPSC Workshop on submitting an application for funding through the state grant for charter schools. Money has been released for a round of applications for facility grants. Work has begun to submit an application for this program, which is due September 28.

Executive Director Patterson and Chairwoman Boyd congratulated Ms. Tritle on her recent wedding.

IV. Consent Agenda

- a. Enrollment Update
- b. Minutes of June 15, 2009
- c. SELPA Application
- d. Proposed Goal Setting Date for Staff and Board

Item IV(c) (School Calendars) was pulled from the Consent Agenda. The Consent Agenda was approved. Patterson/Siler (3-0) (Nicolaysen not present.) Chairwoman Boyd spoke in regards to Item IV (c). She reported that Sierra Christian requested that large events for Western Sierra not be scheduled for Wednesday evenings. The WS Open House will need to be rescheduled. The Amended Calendar, with this change, was then approved. Patterson/Siler (3-0) (Nicolaysen not present.)

V. Administration Reports

Verbal Reports: Patterson briefly reviewed his report and discussed the work of taking over the technology infrastructure for RA at Turnstone and Meyers has stopped as a result of Mr. Brown's comments at the last meeting with the district. Steven Carney will officially start his Administration reports to the Board starting August 3.

VI. PAC Report

Turnstone: Turnstone PAC is in the process of changing from PAC to PSP (Parent School Partnership). The meeting format has been changed so that the first 15 minutes address items of interest to the parents. "Meet the Teacher" recruiting will start and sign-up sheets will be outside the office. Magnets have been ordered and have been coordinated with dates from the Meyers Campus and also contain the dates of the RA Board Meetings. There will be a large fundraiser on Friday, September 25th. It will be a Jog-a-Thon with an Olympics theme. The sixth grade fundraiser this year will have an adult theme of "Casino Night".

VII. Information/Action

(a) Budget Update

Ms. Tritle reported that she was hoping to have positive news, but unfortunately the state has not settled on a final budget. When she has news she will report back to the board and revise the budget. Ms. Tritle reported that funds to education will contain deep cuts.

(b) Employee Handbook Adoption

Joanne Moody, Human Resources Coordinator presented the newest version of the Employee Handbook, which contains all of the latest information according to state law. Ms. Moody has attended three seminars and has incorporated the information into the new handbook. She has used the services of the Chamber of Commerce for her resources in legal issues and has researched such items very thoroughly and extensively. Each section of the handbook has been reviewed by three Chamber attorneys. Ms. Moody reviewed the changes to the handbook with the Board. Patterson requested that the staff make their final adjustments and changes and submit them to the Board in two days time. The Handbook will then be sent out via email and will be submitted on the next board meeting's consent agenda. Ms. Tritle commended Ms. Moody on all her efforts in revising the handbook and her time spent at the workshops. Ms. Moody thanked Shelly Mahaffey for her assistance in proofing and putting together the handbook.

(c) Language Program for RA Turnstone and Meyers Campus

Executive Director Patterson reported for Steven Carney, who was away in Boston on RA/WS business. The proposal is to bring in the Rosetta Stone Program as the language curriculum for RA/WS. The Rosetta Stone Program is interactive and dynamic in its approach and will be available online for RA/WS families. Parents will be able to measure progress through the use of this program at home and docents will assist with the program through grades K-2. Grades 3-6 will use the program in a more structured manner.

Patterson believes this program will be very successful and students will be more engaged. Chairwoman Boyd stressed her concern that the Spanish Committee be part of the implementation of this program. The price of this program was split between the campuses with a cost of \$4,000 to \$6,000 per school. Patterson received the concurrence of the Board and a report will come before the Board in October.

(d) MOU and FUA – RA/RUSD

Although it was assumed by RA that closure had been reached on all items with RUSD, there is now an ongoing dispute over class sizes and its effects on the long term housing agreement. The issue will be addressed in closed session.

Chairwoman Boyd presented three options: 1) Give direct authority to Patterson to continue to negotiate with RUSD; 2) Sign an MOU/FUA with our modifications and present it to RUSD; or 3) Sign an MOU/FUA with a letter of protest regarding those items. Boyd asked for comments to be submitted before closed session was adjourned to.

(e) Lease – Western Sierra and Sunset Christian Center

The lease process between Western Sierra and Sunset Christian has been positive and without concerns.

Meeting was adjourned to Closed Session at 8:17

X. Action Taken in Closed Session

1. The review of the Career Development Plan for the Executive Director for the 2008-09 school year was concluded.
2. It was approved by the Board (4-0) that Jillayne Antoon, Amy Alford and Melissa Whitney be appointed Teacher Members to the RA Board of Directors.

Meeting was adjourned at 11:17 p.m.

Respectfully submitted,

Nicole Alldredge