

**Rocklin Academy Board Meeting Minutes  
Meeting Held at 6532 Turnstone Way, Room 32  
6:30 p.m. Monday, June 15, 2009**

**RA Board Members and Staff Present:**

**Voting Members:** Chairwoman Wendy Boyd, Executive Director, Dr. David Patterson, Jeff Nicolaysen, Stephen Siler and Steven Carney

**Non-Voting Members:** Amy Alford and Jillayne Antoon

**Staff:** Melissa Tritle, Donja Garvey, Mary Decker and Robin Stout

**Visitors:** Jane Weaver, Julee Accacian, Dave Johnson and Ed Keller

**I. Call to Order:** Wendy Boyd, Chairwoman at 6:31

**II. Closed Session**

Closed session was called to order at 6:32

Open session was reconvened at 7:04

**III. Action Taken in Closed Session: None**

**IV. Recognition of Teacher Members of the Board**

The Rocklin Academy Board of Directors thanked Jillayne Antoon and Amy Alford for their participation and service to the board. Chairwoman Boyd and Executive Director Patterson publically expressed their gratitude and acknowledged their contributions with a Certificate of Appreciation.

**V. Recognition of Melissa Tritle – CBO Certificate**

Ms. Tritle was recognized for completing the California Business Officers Certification Program completed through the Charter School Development Program. Ms. Tritle spent many hours at training, including weekends and evenings and has demonstrated her knowledge and competence. Executive Director Patterson and Chairwoman Boyd thanked her for her efforts and dedication to Rocklin Academy.

**VI. Hearing of Visitors: None**

## **VII. Board Member Comments:**

Board Member Steven Carney has submitted his letter of resignation to the board as of June 30. He stated that it was because of his role as a volunteer that led to his interest in the principal position at Western Sierra. Chairwoman Boyd thanked him and looks forward to continuing to work with him as a staff member of the board.

Donja Garvey thanked Original Pete's Pizza for their generous donation of 35 pizzas to the WS Odyssey Night

## **VIII. Consent Agenda**

- a. Enrollment Update
- b. Ratification of Hires
- c. Minutes of June 1, 2009
- d. Consolidated Application – Part I
- e. Western Sierra Calendar 2009-2010

Items (a) and (e) were pulled off the consent agenda and items (b) (c) and (d) were approved. Patterson/Siler (5-0)

Steve Carney discussed the hard work of the Implementation Committee and also the efforts of Director of Development, Donja Garvey. The enrollment Update was approved. The enrollment update (item a) was then approved. Carney/Nicolaysen (5-0)

Item (e) was tabled.

## **IX. Administration Report**

- a. Teacher Recruitment for Board of Directors 2009-2010
- b. Summer Calendar

## **X. PAC Report – New Elected Leadership**

### Turnstone:

Diana Higashi reported that Turnstone PAC has voted in new leadership. Lisa Dye will serve as President, Mary Marquardt and Robyn Lazar will serve as Co-Vice Presidents, Christy Stenson will serve as Secretary, Rebecca Hanson will serve as Treasurer, and Renee Halland will serve in Fundraising. Ms. Higashi will continue to report to the board on PAC issues.

Meyers:

Meyers PAC is continuing to restructure its leadership. Mike Walsh will serve as Treasurer. PAC will report to the board at the next meeting what leadership positions have been filled.

## **XI. Information/Action**

### **a. Parent, Student Staff Survey**

In May, 2009 Rocklin Academy parents, students and staff completed surveys providing feedback regarding RA's curriculum, programs and the overall satisfaction. Results from this survey were discussed and Executive Director Patterson discussed with the board that a different survey instrument was used this year that was very effective in identifying gaps in the responses between students, teachers and parents.

### **b. Staff Development Guidelines**

RA staff most recently took the Standards Assessment Inventory (National Staff Development Council) This tool guides the in development of RA staff development activities. This item will return to the board in October.

### **c. Math Adoption**

RA staff and math coaches have tabulated the rubrics and analyzed the data and are currently recommending the Scott Foresman Math Program for implementation. The fourth grade found the curriculum effective, easy to use and that it addressed many of the areas RA found to be important. The total cost of the program was identified as \$28,341.70. It was motioned that the board adopt the staff recommendation of the Scott Foresman Math Program. Patterson/Nicolaysen (5-0)

### **d. Budget Adoption**

CFO Melissa Tritle presented to the board the budgets for both Rocklin Academy sites as well as Western Sierra. The budgets reflected the latest revenue cuts from the CSDC. Administration has been conservative in the given environment and consistent while maximizing financial options for the future (K-3 enrollments at 24) while providing adequate funding for math adoption and the continuation of RA's core program and support of faculty and staff. Executive Patterson stressed that this budget is expected to change and nothing is set in stone. Budget revisions will be brought back to the board as needed, with a revision expected as soon as the state finalizes further cuts to the state budget.

Chairwoman Boyd went on record to say that as RA moves forward, class size remains an important issue to the board, and it is the intention and consensus of the board to move back to the small class size as soon as possible.

A motion was made to approve the budget. Nicolaysen/Patterson (5-0)

**e. Standards Based Report Cards**

The standards based report cards have been piloted in several classrooms. RA has received mostly positive feedback from parents, teachers and students. This format fits in with CI, and gives a clearer picture of where a student is, and breaks down into the exact standards the students' level of proficiency in each area. The adoption of Standards Based Report Cards for 2009-10 was approved by the board. Carney/Siler (5-0)

**f. Western Sierra Update**

Western Sierra recruitment continues with hard work from the Implementation Committee and Director of Development, Donja Garvey. WS has had a booth at "Concerts in the Park". Chairwoman Boyd and Executive Director Patterson spent a day in Oakland with the El Dorado County SELPA and commented on what a pleasure it was to be in a room with such high quality, charter-friendly and charter-based people. Principal Carney reported that painting at the new site was scheduled and their first Parent/Student Odyssey will be held Thursday, June 18<sup>th</sup>. He thanked the Implementation Committee for their hard work.

**Meeting was adjourned at 8:50.**

**Respectfully submitted,**

**Nicole Alldredge**