

Approved 6-15-09

**Rocklin Academy Board Meeting Minutes  
Meeting Held at 6532 Turnstone Way, Library  
Monday, June 1, 2009**

**RA Board Members and Staff Present:**

**Voting Members:** Chairwoman Wendy Boyd, Executive Director, Dr. David Patterson, Jeff Nicolaysen, Stephen Siler and Steven Carney.

**Non-Voting Members:** Pat Teilh, Amy Alford and Jillayne Antoon

**Staff:** Mary Decker and Robin Stout

**Visitors:** Diana Higashi, Barbara Jones, Cynthia Schneider, Kelly West, Wendy Lang, Christine Hamilton, Mark Dandeneau, Joe Scharrer, Aimee Lubell, Mariann Bjorkman, and Ed Keller

**I. Call to Order:** Wendy Boyd, Chairwoman at 6:30

**II. Closed Session:**

Closed session was called to order at 6:31.  
Open session was reconvened at 7:00.

**III. Action Taken in Closed Session:** None

**IV. Western Sierra Planning Committee Recognition**

Executive Director Patterson and Chairwoman Boyd thanked the following individuals for their commitment to children and outstanding service: Baljit Atwal, Mariann Bjorkman, Wendy Boyd, Mark Dandeneau, Christine Hamilton, Diana Higashi, Alison Hirsch, Barbara Jones, Ron Riebeek, Daksha Shah, Jarrett Black and Joe Scharrer. Each individual was given a framed certificate.

**V. Recognition of Melissa Tritle – CBO Certificate**

The board extended their congratulations to Melissa Tritle for completing her CBO Certificate. Ms. Tritle was unable to attend the board meeting due to a sick child and the board will recognize her at another meeting.

**VI. Hearing of Visitors:** None

**VII. Board Member Comments:** None

## **VIII. Consent Agenda**

- a. Enrollment Update
- b. Ratification of Hires
- c. Minutes of May 18, 2009

The consent agenda was approved. Carney/Nicolaysen (5-0)

## **IX. Administration Report**

- a. Consolidated Application – Part 1
- b. Promethean Boards Installed

## **X. PAC Report**

### Turnstone

Diana Higashi reported that Volunteer Appreciation Day was held June 1. Over 30 parents attended. Invitations were given to parents who donated over 50 or more hours. Turnstone PAC now has a full board. Field day is the next and last activity for the year.

## **XI. Information/Action**

- a. Preliminary Budget Discussion (Costs, Class Sizes, Math Adoption)

Executive Director Patterson covered this agenda item for Ms. Tritle who was unable to attend the meeting. He reported that the state budget frustration continues. It has now become impossible for the state to borrow its way out of the hole. The deficit is estimated at 24 billion. Tritle illustrated the downward trend in her update. The ADA will drop and will now be closer to \$450 per student. Budget workshops have occurred and Ms. Tritle has tried to capture the type of cost saving ideas. Some prudent use of the reserves will occur with the expectation of tapping into it a second year. Certificated staffing will not be reduced, however non-certificated staff could be cut with the idea of replacing them with volunteers. There will be no increase in class size for grades 4-6.

Questions arose regarding the necessity of the intervention program and clarification was given by teachers and staff present, that the intervention program involves 80-85 percent of families. Chairwoman Boyd stated she valued the intervention program and how it directly affects all the children of RA.

A budget will be passed at the second meeting in June with no faith that the legislature will have acted and it is expected that there will be a second or third budget adoption over the summer. At this meeting indications of reserves and net cost information will be discussed.

- b. RA By-laws – Teacher Members for 2009-10

Updates to the bylaws relating to non-voting teacher members were distributed to the board. The governance work may require the board to address more changes in August.

#### c. Western Sierra Update

Several members of the Western Sierra staff and faculty were afforded the excellent opportunity to travel to Pacific Collegiate School in Santa Cruz to get to know their staff/faculty, study their academic programs and administrative structures.

Targeted letters were sent to households in Rocklin. The Spanish outreach continues and WSCA will have a booth at Concerts in the Park. The Board recognized Director of Development Donja Garvey for her efforts in organizing these activities along with the Implementation Committee.

The LEA was submitted on June 30. The superintendent moved to table the request at the May 21<sup>st</sup> meeting based on the suit that the District has filed against the State Board. It is the desire of WSCA to participate with the County's SELPA and the delay is problematic. WSCA is working with STEPS Therapy and will have full capacity in serving those with special needs.

Steven Carney praised the Implementation Committee made of parents and staff. WSCA is advertising their Student Orientation Night for June 18. Acceptance packets will be given out and information regarding proposed schedules will be covered. Chairwoman Boyd thanked Ms. Garvey for her hard work and contributions.

#### d. API Scores and State and Similar Schools Ranking

Executive Director Patterson distributed the latest API Scores for Placer County, showing that RA has again ranked number one. The 939 score also placed RA at the top of 4 surrounding counties. Jeff Nicolaysen offered his congratulations and Steven Carney commented that it is nice to see such a good school in a nice system and that RA is lucky to be in a county with such excellent schools. This information will be recognized in the Wednesday Weekly and also in a press release.

#### e. Parent Volunteer Hours

The total of volunteer hours this year is 11,484. Eighty-eight percent of all Rocklin Academy families met or exceeded their volunteer commitment. The value of these volunteer hours at \$15/hour is \$172,260. Diana Higashi requested that all hours be logged including those over the 30 hour requirement. An electronic tool will be available in the fall to track volunteers.

#### f. Fund Development on Third Party Events

A policy on third party events is necessary to protect RA and Western Sierra and also give a uniform format to all applicants. Development Director Donja Garvey distinguished the difference between third party events and individual or third party donations. Using other fundraising documents from successful non-profits she presented to the board the beginning of a policy that could be implemented by RA and Western Sierra. It was determined that Executive Director Patterson would direct this conversation and come back to the board with

more information and also a determination as what will be considered for the Wednesday Weekly.

**Meeting was adjourned at 9:20 p.m.**

**Respectfully submitted,**

**Nicole Alldredge**