

**Rocklin Academy Board Meeting Minutes
Meeting Held at 6532 Turnstone Way
Monday, December 13, 2010**

RA Board Members and Staff Present:

Voting Members: Chairwoman Wendy Boyd, Executive Director David Patterson, Jeff Nicolaysen, Stephen Siler, Jarrett Black, Melissa Garrido and Doug Johnson

Voting Members Absent: None

Non-Voting Members: Scott Crosson, Melissa Whitney, Heather Donovan

Staff: Steven Carney, Robin Stout, Mary Decker and Ted Odell

Visitors: (No visitors signed in to the meeting)

Call to Order: The meeting was called to order at 6:53 p.m.

II. Highlight of Shirley Hord Award Ceremony

Steven Carney presented a video of the awards ceremony. Mary Decker shared that the experience at the award ceremony was wonderful and thanked Steven Carney and Rocklin Academy for their support. Executive Director Patterson commented that the faculty, staff and leadership deserve a lot of credit for turning a good idea into a reality and thanked them for their professionalism and hard work.

III. Hearing of Visitors: None

IV. Board Member Comments

Jarrett Black visited the living museum at the Turnstone fifth grade classroom and thought it was a great experience.

Melissa Garrido: The fourth grade medieval feast at Turnstone was fabulous. She encouraged other board members to watch "Waiting for Superman."

Wendy Boyd: She was able to observe State Superintendent, Jack O'Connell's visit to Meyers as he worked with the kids and questioned them about collaborative inquiry.

I. Consent Agenda

- a. Enrollment Update – Turnstone, Meyers, Western Sierra 2009-10
- b. Minutes of November 16, 2010
- c. Expenditures Reports (November)

d. Enrollment and Admissions Policy RA Turnstone & Meyers

The consent agenda was approved. Nicolaysen/Johnson (7-0)

II. Administration Report

- a. Executive Director – Dr. Patterson**
- b. Director of Education/Western Sierra Principal – Steven Carney**
- c. Chief Financial Officer – Melissa Reese**

Verbal Updates:

Patterson: He will be bringing a larger report from his trip to China courtesy of the Confucius Institute.

Carney: State Superintendent O'Connell visited Meyers and did a brilliant job of interacting with the students. Carney then showed a video of O'Connell questioning the students on Collaborative Inquiry.

Reese: She has been working on the audit completion, the WSCA grant reporting, personnel oversight, transitioning to new benefits for employees and P1 attendance.

VII. PSP Report

Meyers: Earned \$109 from Mary's pizza shack.

Western Sierra: The basketball team is making good progress. A venue for the homecoming dance has been secured – Whitney Oaks Golf Club.

VIII. Information/Action

(a) CEF Update

Chairwoman Boyd provided an update on the action taken earlier in a separate closed session meeting regarding the CEF. Patricia Hill expressed her concerns, shared her perspective on the issues and expressed her interest in assisting in resolving the issues. There was additional discussion and input from other members of the audience. Chairwoman Boyd expressed her appreciation to Ms. Hill for her interest in working with the Board to resolve the financial and governance issue. Superintendent Patterson also expressed the need for quick action, as the Board had earlier in the evening authorized proceeding with legal action.

(b) Decision Matrix

Upon completion of the flow charts, this item will come back to the Board.

(c) Annual Performance Report

The Annual Performance Report will be submitted to RUSD on December 14. A portion of the report (including recent demographics provided by RUSD to Rocklin Academy) needs to be incorporated. An amended report will be sent to RUSD when those demographics have been included. The report was approved. Nicolaysen/Black (7-0)

(d) Revised Budgets

Revised budgets were presented to the Board for RA Turnstone, Meyers and Western Sierra. In summary the budgets are conservative and reflect a significant concern that the current year funding rates are volatile. The budgets are based on June 2010 projected ADA revenue rates, the incorporation of the fiscal impact of LEA status for special education for RA Turnstone and Meyers and the utilization of the Education Jobs Program funding provided by the Federal government. The PSP made a correction to the PE donations which should be Meyers for \$6,000 and Turnstone for \$16,000. These numbers will be reflected in the second interim and revised budgets. The budgets were approved. Nicolaysen/Garrido (7-0)

(e) WSCA Facility Update

Mr. Carney and the members of the Facility Committee will have the opportunity to coordinate with JoAnn Koplin of TFO Architecture for design work on the Atherton facility. A contract for professional services will be brought back to the Board. A timeline for input and feedback from staff, parents and students will be implemented per the Board's request. Appointment of the members of the Facilities Committee is on the agenda for January.

(f) Update of Annual Visitation Report for WSCA

WASC will be returning to WSCA due to the fact that there are additional grades added every year.

(g) Strategic Planning Organization Plan

Administration recommended that the Board adopt the approach, processes and timeline identified in Chapter 5 of the guide entitled "Creating an Effective Charter School Governing Board". Steven Carney commented that the Operations Committee is fully ready to participate in this process. A motion was passed to adopt the steps of the planning process and timetable as proposed. Garrido/Patterson (7-0) Carney also recommended acquiring the services of a separate facilitator not tied to the organization who is familiar with the strategic planning process. Chairwoman Boyd recommended PSP help in finding a facilitator with experience. Melissa Garrido volunteered to chair the committee.

(h) Chinese Confucius Classroom Update

The Chinese Consulate is interested in providing a teacher for the WSCA Confucius Classroom implementation. Patterson is also working to create a connection with the Asian Society. There will be a lot of work before any decisions are made.

VII. Closed Session

Closed Session was called to order at 9:00

The Board returned to Open Session at 9:40

Action taken in Closed Session: No action taken

Open Session was adjourned at 9:40

**Respectfully submitted,
Nicole Alldredge**