

Rocklin Academy Board Meeting Minutes
Meeting Held at 6960 Destiny Drive
Goal Setting Workshop: 6:00; Open Agenda 6:30 p.m.
Monday, November 15, 2010

RA Board Members and Staff Present:

Voting Members: Chairwoman Wendy Boyd, Executive Director David Patterson, Stephen Siler, Jarrett Black, Melissa Garrido and Doug Johnson

Voting Members Absent: Jeff Nicolaysen

Non-Voting Members: Scott Crosson

Staff: Robin Stout and Mary Decker

Visitors: Scott Peters, Kim Dvorak, Jessica Connors, Erin Julian, Sylvia Miersch, Diana Higashi, and Lisa Dye

I. Call to Order: The meeting was called to order at 6:02 p.m.

II. Goal Setting Workshop

Assistant Superintendent Steven Carney was out of town. Executive Director Patterson led the Board through the Goal Setting Workshop, and discussion ensued over the issues of having the staff data available, rewording what learning objectives are and what SMART goals are. There was a desire to use the same wording year after year, but to seek clarity on the questions presented this year to enable the survey to have the best possible data. Chairwoman Boyd suggested Spanish is one area to be looked at closely. There was a consensus to bring this work back to the Board in December and to have Carney lead the Board through more information and revisit the two SMART goals that were proposed.

III. Hearing of Visitors: None

IV. Recognition of Soon To Be Announced Shirley Hord Award

Rocklin Academy has been awarded the Shirley Hord Award which recognizes a school team that successfully implements the cycle of continuous learning for professional learning that results in student achievement. This is a national award sponsored by the National Staff Development Council. To submit for the award, a video was developed and a package was submitted that showed the results of the learning team using the instructional strategies to

improve achievement. The video was shown to the Board and will now be uploaded to the RA website.

V. Board Member Comments

Melissa Garrido: WS Cross Country has ended and celebrated with a party at Cool River Pizza. RA Turnstone and Meyers had a party at the mall and Coach Cendana bought the team frozen yogurt.

Jarrett Black: Met with the State Board at their recent visit to Western Sierra. He enjoyed hearing their questions which were along the lines of “Why are things going so well?”

Wendy Boyd: Thanked Melissa Garrido and Jarrett Black for being at the State Board visit. She commended Principals Decker and Stout for the award they received and looks forward to them receiving many more. She is proud that they are being acknowledged nationally. She also recognized Donja Garvey for the volunteer work she has done for the Foundation for the last several months.

Scott Crosson: The WS Boys Basketball team has started with a team of sixteen boys. The State Board visit was excellent and WS received good feedback.

VI. Consent Agenda

- a. Enrollment Update – Turnstone, Meyers, Western Sierra 2009-10**
- b. Minutes of October 18, 2010**
- c. Expenditures Reports (September, October)**
- d. Enrollment and Admissions Policy**

The consent agenda was passed. (Patterson/Siler 6-0)

VII. Administration Report

- a. Executive Director – Dr. Patterson**
- b. Director of Education/Western Sierra Principal – Steven Carney**
- c. Chief Financial Officer – Melissa Reese**

Verbal Updates:

Dr. Patterson: There was a donation from Intel of solid state drives which is much appreciated. He attended the Staff Development Days at both sites. At WS the STEPS Special Education Teacher did powerful work in discussing each student. Patterson gave the floor to Donja Garvey who reported that there is now a full board for the Collegiate Education Foundation. She also indicated that Roy Beckhorn, former RA board member has joined the CEF Board. Garvey also stated that the financials will be sent out by next week and will be available to the Board by the December board meeting.

VI. PSP Report

Meyers: Proud to announce they have collected 100% of the Jog-a-Thon pledges for a total of over \$12,000. They had over 76% participation of families. Meyers is also holding their “What’s for Dinner Night” at Mary’s Pizza Shack on November 17th.

Turnstone: PSP will be taking a break through the holidays.

WSCA: Basketball is going strong with a lot of parent activity and uniforms have been purchased. There will be a formal homecoming dance and the venue is being secured. There will be an upcoming silent auction at the Lincoln Community Center. PSP is also partnering with administration on the WSCA Live event on December 15.

VII. Information/Action

(a) Decision Matrix

The item was tabled.

(b) Annual Performance Report

Principals Decker and Stout will bring these reports to the Board in December. Chairwoman Boyd requested the last year’s report be forwarded to the Board.

(c) School Accountability Report (SARC)

The SARC will be available the first part of the year. A template will be sent out to the board members by Principals Stout and Decker to acquaint them with this report.

(d) Revised Budgets

After viewing the LAO Report, which was sent out after the RA budget was adopted, Patterson believes we cannot consider the budget revisions that include increased revenue until more information is known. There is still a possibility of mid-year cuts, which would occur in March or even later. The expenses of the budgets have been updated. These updates include special education revenue, which is due to SELPA admission of both Rocklin Academy Turnstone and Rocklin Academy at Meyers Street. Additional updates include finalized personnel costs and facility costs.

Patterson also indicated that this year’s budget planning will overlap with next year’s. Revised budgets for adoption will come back in December based on June 2010 projected revenues.

(e) Staff Recognition

In consideration of the LAO Report this item was tabled.

(f) WSCA Facilities

Patterson is working with real estate agent Scott Rush and consultant JoAnn Koplin towards a permanent facility, but is also pursuing with multiple parties an interim facility for use starting next year. Two Parent Information Nights were conducted. The staff has toured both possible sites and the PowerPoint used at the information night was sent out to the Board. Further discussion occurred in closed session. The PowerPoint will be put upon the WSCA website as well as the “frequently asked questions” flyer. A Special Board Meeting will be held December 1 at 5:30 p.m. that will be open to parents so they can become more informed.

(g) Independent Study Program

The Board adopted a policy for ISPs at the last meeting and is now in the process of changing procedures and implementing those changes in the next few weeks. These changes do not require board action but it will require the new process to be reviewed with the faculty and then parents informed of the changes.

(h) Re-Creation of WS/RA Facilities Planning Committee

Executive Director Patterson suggested re-constituting the Facilities Planning Committee. Chairwoman Boyd suggested a portion of this committee be involved with the strategic planning with an overlap of the two committees. Discussion regarding long term planning for K-6 or K-12 ensued. The charge and membership of the committee were adopted and the Board Chairwoman was authorized to re-constitute the committee. (Johnson/Patterson 6-0) Jarrett Black and Doug Johnson volunteered to be on the committee. Patterson will begin outreach to search for members with special expertise in law, real estate, finance or architecture.

(i) Potential Fundraising and Sponsorship Policy

This item was brought to the Board at the request of Chairwoman Boyd. The work was discussed years ago but not finished. Chairwoman Boyd seeks clarity regarding acceptable policies related to fundraising and sponsors. The PSP presidents and other in attendance at the meeting asked a number of questions about the purpose of the policy and shared what type of policies and procedures they are currently using. Patterson recommended a policy process using the PSP policy to jump start and formalize the official policy. Stephen Siler requested the mission, goal and intent of the CEF become clear as soon as possible. The Board will proceed with a process that formalizes and establishes a consistent policy to deal with fundraising, Foundation, and related activities for the organization, consistent with the decision matrix and inclusive of Siler’s comments. (Johnson/Boyd 6-0)

VIII. Closed Session

Closed Session was called to order at 9:14

The Board returned to Open Session at 11:02

Action taken in Closed Session: No action taken

Open Session was adjourned at 11:03

Respectfully submitted,

Nicole Alldredge