

**Rocklin Academy Board Meeting Minutes**  
**Meeting Held at 6880 Destiny Drive, Room 305**  
**6:30 p.m. Tuesday August 10, 2010**

**RA Board Members and Staff Present:**

**Voting Members:** Chairwoman Wendy Boyd, Executive Director David Patterson, Jeff Nicolaysen, Doug Johnson, Jarrett Black and Melissa Garrido

**Voting Members Absent:** Stephen Siler

**Non-Voting Members:** Melissa Whitney, Heather Donovan and Scott Crosson

**Staff:** Steven Carney, Donja Garvey, (see below also)

**Visitors:** Diana Higashi, Roy Beckhorn, Amy Alford, Jillayne Antoon, Levi Fletcher, Gilberto Pena, Emily Cavolt, Jamie Olsen, Dr. Jennica Jenkins, Evie Frantz, Miken Dayton, Mary McGown, Heidi Little, Lyman Dayton, and Tammy Penney

**I. Call to Order:** The meeting was called to order at 6:38.

**II. Hearing of Visitors:** None

**III. Recognition of Former Board Members: Roy Beckhorn, Amy Alford, and Jillayne Antoon**

The recipients were recognized for contributing to the Board in such a positive manner.

**IV. Recognition of Ten Years of Service to Rocklin Academy: Heidi Little, Mary McGown, Lyman Dayton, Wendy Boyd and David Patterson.**

Chairwoman Boyd thanked the recipients for their outstanding service to Rocklin Academy since the founding. Executive Director Patterson added his personal thanks. Jeff Nicolaysen commented that this is what made the core so strong. Recipients were then presented with a plaque for their ten year service. All those who have completed ten years of service will be added to the plaque which will be rotated to each campus as the names are added.

**V. Recognition of the Best of the Best Award Recipients: Robin Stout, Mary Decker, Tammy Penny, Mary McGown and Scott Crosson**

Recipients were given framed certificates and ads for their notable achievement.

## **VI. Appointment/Recommitment for RA Board of Directors 2010-2011**

- Melissa Whitney was recommitment and Scott Crosson and Heather Donovan were appointed Teacher Members to the Board of Directors. Boyd/Patterson 6-0
- The existing board members recommitment.
- Doug Johnson was appointed to the Board. Boyd/Nicolaysen 5-0 (Patterson abstained)
- A final motion was made to commit all the 2010-2011 members to the Board. Boyd/Garrido 5-0 (Johnson abstained)
- Chairperson Nicolaysen nominated Wendy Boyd to serve as Chairwoman for the 2010-2011 year. 5-0
- Jarrett Black was nominated by Executive Director Patterson to serve as Vice-Chair. Patterson/Nicolaysen 5-0
- Officers of the Corporation were appointed by Chairwoman Boyd. Executive Director Patterson will serve as President and Melissa Reese as CFO. Boyd/Nicolaysen 6-0
- The Conflict of Interest Policy 700 Form was reviewed. All forms should be turned into Nicole Alldredge
- The Board Meeting dates were set as follows: September 20, October 18, November 15, December 13, January 18, February 21, March 21, April 11, May 16, June 20, July 18. Boyd/Garrido 6-0
- The Goal Setting Meeting Dates were set for September 13, and 21, reserving the 20<sup>th</sup> if needed.
- The Board Retreat was set for October 16
- Jeff Nicolaysen was appointed to serve as Chair of the Audit Committee, with Roy Beckhorn and Ed Keller to also serve on the committee. Boyd/Garrido 6-0
- Information on the Board Development Committee will come to the Board at the September meeting

## **VII. Board Member Comments**

Scott Crosson thanked Wendy and the Board for the opportunity to work with them and he looks forward to his service.

Melissa Whitney attended Music in the Park and was pleased that teachers were acknowledged in the community. Many RA families were in attendance.

## **IV. Consent Agenda**

- a. Enrollment Update**
- b. Minutes of July 19**
- c. Ratification of New Hires**
- d. Annual Bylaws Adopted**
- e. Confucius Classroom**

Item IV(b) was removed from the agenda. The consent was approved. Patterson/Nicolaysen 6-0

Item IV(b) was approved with one amendment. Garrido/Boyd 6-0

### **III. Administration Report**

- a. Executive Director – Dr. Patterson**
- b. Director of Education/Western Sierra Principal – Steven Carney**
- c. Director of Development – Donja Garvey**
- d. Committee Updates**
  - ii. Strategic Planning Committee – Roy Beckhorn**
  - iii. Western Sierra Facility Planning Committee – Jeff Nicolaysen**

#### Verbal Updates:

Dr. Patterson: Indicated that he is pursuing a facilities related issue regarding Springboard afterschool program with RUSD.

Steven Carney: Western Sierra was officially approved for a three year WASC Accreditation, the highest available to a first year school. He and his staff have been working on registration. STAR Results are preliminary. Mr. Carney has also been busy with the new hires.

Melissa Reese: Executive Director Patterson reported for Melissa that the meeting with the onsite auditors went well, there were no reportable findings, and RA is in excellent shape to continue with the audit in October.

Donja Garvey: The Annual Giving Campaign letters have been sent out and the returns are quite good. The amount is higher than expected, even with the low percentage coming in. She anticipates that when school gets back in session there will be stronger results. Patterson recognized the efforts of Ms. Garvey and the PSP's and appreciated the ongoing partnership.

### **VI. PSP Report**

Turnstone: Meet the Teacher night will be held on August 16<sup>th</sup> where the PSP will be doing outreach for their committees, selling license plate holders for the Distinguished School Award, selling spirit wear and meeting families. Relay for Life is September 11<sup>th</sup> and the PSP is trying to get teachers involved. The Jog-A-Thon will be held October 1.

Meyers: Meyers PSP is also working on the same events as Turnstone, but their Jog-A-Thon is scheduled for September 24.

Western Sierra: The first meeting was held and there are very few vacancies and the new PSP is looking forward to a great year. A new committee was identified, the "Community Service Committee" to get the students out in the community as volunteers. They have submitted their operational policies and procedures to the Operations Committee for approval. Registration will be held on August 12-13. The 16<sup>th</sup> is the Welcome Back Dinner Event and Back to School Night is the 19<sup>th</sup>.

## **VII. Information/Action**

### **(a) Update on MOU & FUA with RUSD**

Executive Director Patterson had a productive meeting with RUSD and the majority of issues were covered except those related to special education spaces. A meeting is scheduled for August 13, and he will bring back more information to the Board at the September meeting.

### **(b) Preliminary CST and STAR Testing Results**

At this point in time the STAR results have been received; however the cut points have not yet been released. When Principal Carney gets the results from Datawise, he will share those at the next board meeting.

### **(c) Decision Matrix**

Executive Director Patterson reviewed the Decision Matrix with the board. Some issues discussed were as follows:

- Should students be key stakeholders?
- Should teachers be key stakeholders?
- Should staff be key stakeholders?
- Should staff be included in the setting of Smart Goals?
- Under facilities: Teachers and staff need to be included

Chairwoman Boyd commended the committee on their hard work. Dr. Patterson will take the changes, and working through Committee Chair, Sean Jones, the matrix will come back as policy to be adopted, if possible, at the October meeting. An annual review date will be calendared.

### **(d) Budget Update**

A major concern in the education community is the high level of support for suspension of Prop 98. Some positive news is that some federal assistance should be set aside in the amount of approximately \$125-150 per student. An amount of 1.2 billion for schools from the federal government has been approved.

### **(e) Request Report to the Board Regarding Volunteer Hours/Creation of Ad Hoc Committee**

Executive Director Patterson pitched that an organized approach be taken on this subject and is looking for leadership from the PSP's in creating a more sophisticated and nuanced policy to come back to the Board for consideration. Chairwoman Boyd added that the list of potential board members be considered for the committees. A motion was made to task the administration to work with the PSP, faculty and staff to bring back to the board an ad

hoc committee and membership. Nicolaysen/Garrido 6-0 The intent is for this issue to come back to the Board in September.

**(f) Special Education Services Contract:**

The transfer of records from Rocklin Unified through the state system has now occurred and RA Turnstone and Meyers Street are now working with School Steps to analyze services required for all students transferring over from Rocklin Unified.

**VIII. Closed Session**

**Closed Session was called to order at 8:46**

**The Board returned to Open Session at 9:38**

**Action taken in Closed Session: None**

**Open Session was adjourned at 9:39**

**Respectfully submitted,**

**Nicole Alldredge**