

**Rocklin Academy Board Meeting Minutes  
Meeting Held at 6880 Destiny Drive, Room 305  
6:30 p.m. Monday, April 19, 2010**

**RA Board Members and Staff Present:**

**Voting Members:** Chairwoman Wendy Boyd, Executive Director David Patterson, Jeff Nicolaysen, Stephen Siler, Roy Beckhorn, Jarrett Black and Melissa Garrido

**Voting Members Absent:** None

**Non-Voting Members:** Jillayne Antoon and Melissa Whitney

**Staff:** Steven Carney, Joanne Moody, Donja Garvey, Mariah Talso, Scott Crosson, Ted Odell, and Mary Decker

**Visitors:** Diana Higashi, Daksha Shah, Terri Thornburg, Scott Peters, Cammy Curtis, Bruce Bitnoff, Guy, Thom Gilbert and Sarah Ellis

**I. Call to Order:** The meeting was called to order at 6:35.

**II. Presentation of 2008-2009 Audit – Thom Gilbert**

The 2008-09 Audit Report has been finalized and gone before the audit committee. The financials are fair and in accordance with auditing standards. There was an increase of net assets and revenues increased due to the expansion of the school. All outstanding issues will be resolved by June 30<sup>th</sup> at which time the board will be updated and all items will be closed in June or July. The Rocklin Academy 2008-2009 audit was officially accepted. Nicolaysen/Beckhorn 7-0.

**III. Hearing of Visitors**

Diana Higashi: Inquired to the time and date of the lottery and requested that follow up be sent out to the families in direct correspondence to the families involved.

**IV. Board Member Comments**

Melissa Garrido: Attended WSCA Awards Ceremony and praised the teachers for their phenomenal work. There were a large percentage of students who made honor roll. She especially appreciated the new cyber bullying pledge and also invited the parents to stand and take the pledge as well.

Wendy Boyd: She recognized RA Turnstone for their honor of receiving the Distinguished School Award. She attended the WS Silent Auction and felt it was a wonderful party and gave kudos to the parents, teachers and administration that planned this successful event.

## **V. Consent Agenda**

- a. Enrollment Update – Turnstone, Meyers, Western Sierra 2009-10
- b. Enrollment Update – 2010-11
- c. Minutes of March 15, 2010
- d. Annual Calendar 2010-2011

Item D was taken off of consent. The consent agenda was approved. Boyd/Nicolaysen 7-0  
Item D will come back to the Board at the 4-23-10 Meeting.

## **VI. Administration Report**

- a. **Executive Director – Dr. Patterson**
- b. **Director of Education/Western Sierra Principal – Steven Carney**
- c. **Director of Development – Donja Garvey**
- d. **Committee Updates**
  - ii. **Strategic Planning Committee – Roy Beckhorn**
  - iii. **Western Sierra Facility Planning Committee – Jeff Nicolaysen**

### Verbal Updates:

Dr. Patterson: Is expecting that tomorrow it will be officially posted that WS is deemed financially viable for the facilities grant. He congratulated Team Destination Imagination for making the nationals. This is especially an honor because it is their first time competing. The team will go to Tennessee the first week of May.

Steven Carney: Proud to announce Madaav Shah, a WS student, competed in the Math Olympiad and ranked in the top ½ percent. WSCA is currently working on CST, identifying gaps and assessing where improvements can be made.

Donja Garvey: Brought in newspapers to show the Board the new ads.

Jeff Nicolaysen: Will present new information to the Board at the next meeting.

## **VI. PSP Report**

Meyers: PSP had their used toy and game sale and made \$250.00. May 15<sup>th</sup> is International Day and all classes will have cultural pieces to highlight. Beach Day is June 3<sup>rd</sup>.

Turnstone: PSP Committee is still seeking volunteers for the position of Secretary. The Adult Bowling Night was not as successful as hoped for. PSP will not be able to help the Destination

Imagination Team because it is an extra-curricular activity but will help them find fundraisers to offset costs.

## **VII. Information/Action**

### **(a) Employee Handbook**

The following addendums were attached for the Board's review and adoption: organizational chart; dress code policy for Western Sierra; donation of sick days, health savings account deposits and updated language. These additional policies are currently being discussed with staff and faculty and will be presented to the Board at a future meeting. The addendums were adopted. Patterson/Nicolaysen 7-0

### **(b) Budget Update**

The state has announced cash flow deferrals for K-12 schools in the 2010-11 fiscal year. These additional deferrals mean billions of dollars in additional delayed payments to school districts and charter schools. A parent budget survey has been developed and is being fine tuned as well as a staff budget survey. The Board is not expected to make major budget decisions until after the release of the Governor's May Revised Budget Proposal and action by the legislature. However, the Board is required to adopt a budget by June 20, 2010 even if the state has not adopted a budget.

### **(c) Board Plan for Review of Decision Matrix**

The Board will review the Decision Matrix, presented at the March 2010 meeting after changes have been made and shared with all key stakeholders and the Board Development Committee.

### **(d) Education Program Update WSCA**

Director of Education, Steven Carney presented to the Board a large binder containing the WSCA educational program, giving board members a glimpse into the program, policies and establishment of the culture. Initiatives for year two were discussed including proposed 10<sup>th</sup> grade program options and plans for the incoming seventh graders.

### **(e) Programmatic Changes Under Consideration 2010-2011 (K-10)**

Programmatic changes are being considered for the 2010-11 school year. However a defined list of changes is difficult because most of the items are budget driven. This item was brought to the Board's attention to inform them that potential changes will be made.

### **(f) Structure of Annual Giving Program**

The Annual Giving Program will be launched within the month. Director of Development, Donja Garvey discussed the motivation behind the initiation of the Annual Giving Program and answered questions regarding the details and structure of the program as well as the importance of having 100% participation. A meeting between the Ms. Garvey and the PSP will be scheduled in order to any questions or concerns they might have. The board supports moving ahead with the program.

**(g) Discussion of Changes to Volunteer Hours Policy**

A suggestion has been made to set aside a donation value for each family's required volunteer hours and have all hours and donations count towards that goal. Also discussed was whether or not each site has a 30 hour requirement per family or if the requirement is simply 30 hours per family total.

**(h) Student Outreach Framework and Plan**

A component of the recent settlement agreement with RUSD is RA's commitment to develop a Student Outreach Plan to seek higher levels of enrollment of socio-economically disadvantaged students, students whose first language is other than English and students with Individualized Education Plans. A revised Student Application Form was developed in response to this request and a proposed framework will go to Camille Maben.

**(i) Overnight Field Trip to Washington D.C.**

Teachers Scott Crosson, and Mariah Talso, along with parents Cammy Curtis, Scott Peters, and Terri Thornburg presented to the Board their plan for an 8<sup>th</sup> grade field trip to Washington D.C. Bruce Bitnoff, founder and chair of USA Student Travel covered the itinerary, safety and financial requirements of the three day experience. Extensive conversation followed, especially focusing on the topic of fundraising. The Board approved their support of the D.C. trip providing updates are brought back to the Board and that it would be zero cost to the school. Beckhorn/ Black 6-1 (Siler opposed).

**VIII. Closed Session**

**Closed Session was called to order at 10:36**

**The Board returned to Open Session at 10:50**

**Action taken in Closed Session: None**

**Open Session was adjourned at 10:51**

**Respectfully submitted,**

**Nicole Alldredge**