

**Approved 3-15-2010
(With amendment)**

**Rocklin Academy Board Meeting Minutes
Meeting Held at 5035 Meyers Street, Library
6:30 p.m. Monday, February 1, 2010**

RA Board Members and Staff Present:

Voting Members: Chairwoman Wendy Boyd, Executive Director David Patterson, Jeff Nicolaysen, Stephen Siler, Roy Beckhorn, Jarrett Black and Melissa Garrido.

Voting Members Absent: None.

Non-Voting Members: Jillayne Antoon and Melissa Whitney.

Staff: Steven Carney and Donja Garvey.

Visitors: Diana Higashi, Daksha Shah, Wendy Lang.

Call to Order: The meeting was called to order at 6:33

I. Hearing of Visitors:

Diana Higashi: The Jump Rope for the Heart was a great event and Jenn Terry should be commended for how well it was organized. The event was also captured on the Channel 3 5 o'clock news.

Wendy Lang: Thanked Chairwoman Boyd for her hard work regarding the settlement of legal issues between RUSD and Rocklin Academy/WSCA.

II. Board Member Comments

Melissa Garrido: Enjoyed attending the basketball games and also the WS awards ceremony.

Wendy Boyd: Attended the WS awards ceremony and was impressed that most of the students achieved honor roll status.

III. Consent Agenda

- a. Enrollment Update – Turnstone, Meyers, Western Sierra**
- b. Minutes of Special Meeting, January 11, 2010**
- c. Minutes of January 19, 2010**
- d. Con App. II**
- e. Ratification of Hire**

The consent agenda was approved. Siler/Nicolaysen 6-0

IV. Administration Report

- a. **Executive Director – Dr. Patterson**
- b. **Director of Education/Western Sierra Principal – Steven Carney**
- c. **Director of Development – Donja Garvey**
- d. **Committee Updates**
 - i. **Board Development Committee – Sean Jones**
 - ii. **Strategic Planning Committee – Roy Beckhorn**
 - iii. **Western Sierra Facility Planning Committee – Jeff Nicolaysen**

Verbal Updates

Dave Patterson: The date of the long term housing discussion is February 12th, not the 22nd as indicated in his report.

Jeff Nicolaysen: Mr. Nicolaysen is seeking a board member with real estate law experience for the ~~Board Development Committee~~ Western Sierra Facility Planning Committee.

VI. PSP Report

Meyers: PSP is planning a multi-cultural night celebration in May and will be bringing more details regarding their activities to the next board meeting.

Turnstone: The PSP is currently working on their movie night, Teacher Appreciation Week and planning the Jog-a-Thon for next year.

Western Sierra: Daksha Shah expressed appreciation for the Western Sierra parent volunteers. The volunteers were most recently honored for their dedication at the last assembly. The PSP is working on a silent auction that will take place April 17th as well as their newsletter that will be distributed soon.

VII. Information/Action

(a) Governance Decision Making Matrix Presentation

Committee Chair Sean Jones reported that the matrix document work is ongoing. Response to an email sent out to the committee showed that administration and financial issues rise to the top and the committee will go through the language to clarify such items. Mr. Jones asked the board to email him any input they have. Chairwoman Boyd and Jeff Nicolaysen praised his work and asked that he pass along their thanks to the committee.

(b) Budget Update

There are no new developments of note in the State Budget process. However, schools and districts are starting to identify possible reductions to their budgets to meet the anticipated shortfall. Dr. Patterson distributed documents from RUSD and Natomas School District

detailing how they are dealing with the budget cuts. He will be working with staff and faculty and will be setting two board study sessions, one to go over fundamentals and a second meeting to create a set of possibilities. Budget workshops for parents are also being scheduled. Diana Higashi asked that the PSP receive more information before the budget workshops are held.

(c) Online Math Program Review Process

Dr. Hartman is currently working on a process to review the program with Director of Education, Steven Carney. Data and a survey from parents and students will be reviewed. The results will be brought back to the board in March. Roy Beckhorn asked that the students have access to their math programs during the summer. Steven Carney will follow through with this request.

(d) Annual Calendar

The RUSD draft 2010-11 calendar was distributed. When their calendar is officially approved it will be distributed to the board.

(e) Upcoming Major Fundraising Activities

Director of Development, Donja Garvey reported that board member Roy Beckhorn has agreed to work closely as an advocate and partner from the board. Garvey has chosen an annual golf tournament as the RA signature event, with major publicity bringing in strategic donors that will optimistically stay connected with the school on a long-term basis. Her conservative goal is a net of \$150,000, which has been based upon some pre-qualified amounts that she has been given by sponsors. Although there has not yet been publicity for this event, half the tickets have already been sold. Ms. Garvey is also establishing the Annual Giving Campaign. Her goal is to have 100% giving, even if the amounts are small. Melissa Garrido commented that a Development Director is essential to economic survival in California. Chairwoman Boyd concurred and thanked Donja for her guidance.

VIII. Closed Session

(a) Personnel: Executive Director – Goal Setting and Review

(b) Personnel: Director of Development – Review and Goal Setting

Open session was adjourned at 8:11

Closed session was called to order at 8:32

Closed session was adjourned at 9:55

Action Taken in Closed Session:

The board approved the addition of the title of Superintendent for Executive Director David Patterson. Nicolaysen/Lang 7-0

The board approved the additional title of Assistant Superintendent for Director of Education/Principal Steven Carney. Nicolaysen/Lang 6-0

Action Taken in Open Session: The career development plan for the Director of Development was reviewed.

Open session was adjourned at 9:57

Respectfully submitted,

Nicole Alldredge